CSE FEDERAL CREDIT UNION

DIRECTOR POSITION DESCRIPTION



Position Title: Board Member
Reports to: Membership
Supervises: President/CEO

Primary Duties:

Maintains the general direction and control of the credit union. This includes guiding the organization to fulfill its purpose, setting policies which guide the credit union and ensuring that those policies are properly implemented in accordance with the credit union charter, bylaws, all applicable federal and state laws, sound business practices and member desires.

Specific Duties & Responsibilities:

1. Attends all regular and special meetings of the Board of Directors and the annual planning session.
2. Participates on Board committees where necessary.
3. Amends the credit union bylaws, subject to supervisory authority, as appropriate.
4. Hires, fixes duties and compensation for and evaluates the performance of the President/CEO.
5. Appoints a Supervisory Committee which is responsible for making or causing to be made all appropriate audits and checks.

Nominating Committee

Mr. Stephen Lewis
Mr. Chris Peshek
Ms. Lori Stokes
Mr. William Wittig

For further information regarding eligibility or qualifications, you may contact the Credit Union at:

Logan Goodard
Executive Administrative Assistant
CSE Federal Credit Union
4101 Shuffel St. NW
North Canton, OH 44720
330.572.7588
l_goodard@csefcu.com

The Committee will be unable to consider applications received after the deadline for submission of December 11, 2026.

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Duties & Responsibilities Continued:

6. Maintains all business affairs and affairs of its members in a confidential manner.

7. Fills vacancies on the Board and Board committees as prescribed by the bylaws and/or board policy.

8. Holds or causes to be held an Annual Meeting of the membership and presents a report of the Board of Directors' and credit union activities.

Expectations of Directors:

In addition to the above, volunteers serving on the Board of Directors, by election or appointment, are expected to:

1. Attend all Regular Board Meetings, not missing more than three consecutive months or four meetings within any 12 consecutive month period.

2. Be at least 18 years of age.

3. Be a member of CSE Federal Credit Union for at least 12 consecutive months, in good standing. Must remain in good-standing throughout board tenure.

4. Successfully complete a criminal background check.

5. Have the ability and desire to attend educational programs where necessary to perform the duties of a Director.

6. Have a demonstrated desire to learn about the credit union, the duties of its elected/appointed officials, its products and services, and the laws and regulations that govern it.

7. Have the requisite business knowledge to perform the duties of Director as demonstrated by appropriate education, training and/or experience.

8. Act as a positive ambassador for the credit union and its products and services.

CSE Federal Credit Union is a member owned, not-for-profit, financial service cooperative. All qualifed persons interested in serving in this voluntary capacity as an elected official are encouraged to seek election regardless of race, color, gender, handicap or creed.



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Schedule of Board Meetings & Related Functions

The following information illustrates the meeting commitments required from Directors:

Board Meetings:

Regular Board Meetings: Monthly, in person at the credit union, usually on the third Wednesday of each month. If a Director fails to attend three consecutive meetings or four meetings in a calendar year, their seat may be declared vacant by the Board and vacancy filled as provided in the bylaws.

Special Board Meetings: When needed, special Board meetings may be held. All Directors will be informed in advance of any special meetings and every effort will be made to arrange such meetings on dates that attendance by the majority of the Board members is possible.

Board Meetings with Regulators: The Board Member's attendance in person is required at the annual joint conference following the regulatory examination. Management works with the NCUA to arrange this meeting in conjunction with a regular Board meeting. However, this is not always possible. The joint conference is always at the conclusion of a regulatory examination. The dates of regulatory examinations vary from year to year.

Board Planning Session: Periodically, the credit union Board, management and staff meet to plan and set strategic priority and direction for the coming year. This meeting is usually held at the credit union.

Committee Meetings:

Nominating Committee: The credit union's Nominating Committee is responsible for nominating members to run for the Board of Directors. The Committee is made up of board members who are not up for re-election, and meets as needed during the election process.

Building Committee: The credit union's Building Committee meets as needed to address facility issues.

Personnel Committee: The credit union's Personnel Committee meets as needed throughout the year to address personnel issues. Personnel Committee meetings are held more frequently during the last quarter of the year as compensation and benefit levels are fixed for the following year.

Data Security and Oversight Committee: The credit union's Data Security Oversight Committee meets as needed. The Data Security Oversight Committee provides oversight and direction in all aspects of the credit union's data security structure.

All other credit union committees will meet as needed throughout the year. Meetings will be called by the committee chairperson or the President/CEO.